



**AUTHORIZED FEDERAL ACQUISITION SERVICE
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES**

Note: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

**SIN 54151S – Information Technology (IT) Professional Services 54151SSTLOC - IT Professional Services
132-351RC - IT Professional Services
SIN 54151HEAL - Health Information Technology Services 54151HEALSTLOC - Health IT Professional Services
54151HEALRC - Health IT Professional Services**

SIN Sub-Categories for both SIN 54151S and

54151HEAL FPDS Code D301 IT Facility Operation and

Maintenance FPDS Code D302 IT Systems Development

Services FPDS Code D306 IT Systems Analysis Services

FPDS Code D307 Automated Information Systems Design and Integration Services

FPDS Code D308 Programming Services

FPDS Code D310 IT Backup and Security Services

FPDS Code D311 IT Data Conversion Services

FPDS Code D313 Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services

FPDS Code D316 IT Network Management Services

FPDS Code D317 Creation/Retrieval of IT Related Automated News Services, Data Services, or

Other Information Services (All other information services belong under Schedule 76)

FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

TrillionERP VentureTech, LLC

1950 Roland Clarke Place, Reston, Virginia 20191

Manuel Bravo, Vice President, Contracts and Compliance

Ph. 301-490-0080 x214 Fax. 888-708-6045

contracts@erpinternational.com

Contract Number: 47QTCA20D0056

Period Covered by Contract: January 29, 2020 through January 28, 2025

Pricelist current through Modification: PO-0001 Dated January 29, 2020

1950 Roland Clarke Place
Reston, Virginia 20191
709-291-4827



Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on via the Internet at <http://www.fss.gsa.gov/>

TABLE OF CONTENTS-

Information for ordering activities	3
Terms and Conditions Applicable to Information Technology (IT)	
Professional Services (Special Item Numbers 54151S	5
Professional Services (Special Item Numbers 54151HEAL	10
Labor Category Descriptions	
Professional Services (Special Item Numbers 54151S	14
Professional Services (Special Item Numbers 54151HEAL	14
Labor Categories Rates	
Professional Services (Special Item Numbers 54151S	23
Professional Services (Special Item Numbers 54151HEAL	23
Small Business Preamble	25
Blanket Purchase Agreement Sample Format	26
Contractor Teaming Arrangement	28



Information for ordering activities

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

Special Item Number	Description	Description Page	Awarded Price Page
54151S/STLOC	Professional IT Services	5	26
54151HEAL/STLOC	Health IT Services	10	26

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. Not applicable

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item. See pages

2. Maximum order: SINs 54151S, 54151HEAL \$500,000

3. Minimum order. \$100.00

4. Geographic coverage (delivery area) Domestic and Overseas Delivery

5. Point(s) of production (city, county, and State or foreign country): Reston, Virginia USA

6. Discount from list prices or statement of net price: Prices shown are NET prices; Basic discounts have been deducted

7. Quantity discounts: Additional TBD

8. Prompt payment terms. Note: Prompt payment terms must be followed by the statement "Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions." None

9a. Government purchase cards are accepted at or below the micro-purchase threshold.

9b. Government purchase cards are accepted above the micro-purchase threshold.

10. Foreign items (list items by country of origin). Not Applicable

11a. Time of delivery. (Contractor insert number of days.) 30 Days or Negotiated at Task Order Level

11b. Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price lists that have expedited delivery. Contact Contractor- Completed by Ordering Agency and Contractor- N/A Services Only

11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery. Contact Contractor- N/A Services Only



11d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to affect a faster delivery. Contact Contractor

12. F.O.B. point(s). Destination

13a. Ordering address (es): **TrillionERP VentureTech, LLC**
1950 Roland Clarke Place
Reston, VA 20191

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

Payment address (es): **TrillionERP VentureTech, LLC**
1950 Roland Clarke Place
Reston, VA 20191

14. Warranty provision. Standard Commercial

15. Export packing charges, if applicable. N/A

16. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level). Government Purchase Cards will be accepted above the micro-purchase level.

17. Terms and conditions of rental, maintenance, and repair (if applicable). N/A

18. Terms and conditions of installation (if applicable). N/A

19. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). N/A

20a. Terms and conditions for any other services (if applicable). N/A

20. List of service and distribution points (if applicable). N/A

21. List of participating dealers (if applicable). N/A

22. Preventive maintenance (if applicable). N/A

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). N/A

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/.

25. Data Universal Number System (DUNS) number: **117189108**

26. Notification regarding registration in System for Award Management (SAM) database. Strategic Mission solutions, LLC is registered in SAM and updated annually.

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**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151S)**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
 - (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
 - (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.



6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (MAR 2009)

(ALTERNATE I OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be



designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. . PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

- a. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- b. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 - (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.



16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

- a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 54151S IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.
- c. The following is an example of the manner in which the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor's Degree in Computer Science



TERMS AND CONDITIONS APPLICABLE TO HEALTH INFORMATION TECHNOLOGY (IT) SERVICES (SPECIAL ITEM NUMBER 54151HEAL)

Vendor suitability for offering services through the new Health IT SIN must be in accordance with the following laws and standards when applicable to the specific task orders, including but not limited to:

- Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH)
- The Health Insurance Portability and Accountability Act of 1996 (HIPAA)
- National Institute of Standards and Technology (NIST) Federal Information Processing Standards (FIPS) and Special Publications
- Federal Information Security Management Act (FISMA) of 2002

1. SCOPE

- a. The labor categories, prices, terms and conditions stated under Special Item Number 54151HEAL Health Information Technology Services apply exclusively to Health IT Services within the scope of this Information Technology Schedule.
- b. This SIN is limited to Health IT Services only. Software and hardware products are out of scope. Hardware and software can be acquired through different Special Item Numbers on IT Schedule 70 (e.g. 132-32, 132-33, 132-8).
- c. This SIN provides ordering activities with access to Health IT services.
- d. Health IT Services provided under this SIN shall comply with all Healthcare certifications and industry standards as applicable at the task order level.
- e. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. ORDER

- a. Agencies may use written orders, Electronic Data Interchange (EDI) orders, Blanket Purchase Agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

3. PERFORMANCE OF SERVICES

1950 Roland Clarke Place
Reston, Virginia 20191
709-291-4827



- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity. All Contracts will be fully funded.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of Health IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date (s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts. All travel will be agreed upon with the client prior to the Contractor's travel.

4. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS –COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I – OCT 2008)(DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

5. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

6. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite Health IT Services.

7. INDEPENDENT CONTRACTOR

All Health IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

8. ORGANIZATIONAL CONFLICTS OF INTEREST

- a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

- b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

9. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for Health IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

10. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

11. INCIDENTAL SUPPORT COSTS

Incidental support costs are not considered part of the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

12. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

13. DESCRIPTION OF HEALTH IT SERVICES AND PRICING

- a. The Contractor shall provide a description of each type of Health IT Service offered under Special Item Numbers 54151HEAL Health IT Services and it should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all Health IT Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.



The following is an example of the manner which the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: Health IT Subject Matter Expert

Minimum Experience: Ten (10) years.

Functional Responsibilities: Significant information technology consulting and clinical information system strategy and implementation experience. Experienced in client engagements representing a wide array of activities, related to professional information technology projects, in a healthcare/ clinical environment, including strategic planning related to information technology systems and/or software, governance, process design/ redesign, clinical content development, and communications and training strategies for information technology solutions.

Minimum Education: Medical Doctor or Doctor of Osteopathic Medicine.

Labor Categories, Descriptions and Experience/Education

LABOR CATEGORY	DESCRIPTION	EXPERIENCE EDUCATION
Project Manager	<p>Control, plan and direct all aspects of the project and project team to include schedule, operations, and financial management. Organize and assign responsibilities to subordinates and oversee the successful completion of assigned tasks. Takes projects from original concept through final implementation. Interfaces with all areas affected by the project including end users, computer services, and client services. Defines project scope and objectives. Develops detailed work plans, schedules, project estimates, resource plans, and status reports. Conducts project meetings and is responsible for project tracking and analysis.</p> <p>Ensures adherence to quality standards and reviews project deliverables. Manages the integration of vendor tasks and tracks and reviews vendor deliverables. Provides technical and analytical guidance to project team. Recommends and takes action to direct the analysis and solutions of problems.</p>	<p>Minimum of 5 Years of relevant Experience</p> <p>BSc or Equivalent Years of Work Experience</p>
Security Manager	<p>Knowledge of IT security concepts, standards, and methods. Ensure the integration of secure IT programs and services in compliance with applicable security standards. Analyze and defines security requirements for Multilevel Security (MLS) issues. Design, develop, engineer, and implement solutions to MLS requirements. Gather and organize technical information about an organization's mission goals and needs, existing security products, and ongoing programs in the MLS arena. Perform risk analyses which also includes risk assessment.</p>	<p>Minimum of 5 Years of relevant Experience</p> <p>BSc or Equivalent Years of Work Experience</p>

<p>Principal Architect</p>	<p>Analyze, plan, design, and implement structural framework to align IT strategy, plans, and systems with the mission, goals, structure, and processes required. Establish system information requirements using analysis of the information engineer(s) in the development of enterprise-wide or large-scale information systems. Design architecture to include the software, hardware, and communications to support the total requirements as well as provide for present and future cross- functional requirements and interfaces. Ensure these systems are compatible and in compliance with the standards for open systems architectures, the Open Systems Interconnection (OSI) and ISO reference models, and profiles of standards - such as Institute of Electrical and Electronic Engineers (IEEE) Open Systems Environment (OSE) reference model - as they apply to the implementation and specification of information management solution of the application platform, across the Application Program Interface (API), and the external environment/software application. Ensure that the common operating environment is compliant with the Agency enterprise architecture and applicable reference models. Evaluate analytically and systematically problems of workflows, organization, and planning and develop appropriate corrective action.</p>	<p>Minimum of 5 Years of relevant Experience</p> <p>BSc or Equivalent Years of Work Experience</p>
<p>Principal System Engineer</p>	<p>Control, plan and direct all aspects of operations, performance, changes to network hardware and operating systems. Oversee, troubleshoot and evaluate system utilization and response. Perform additions and changes to network hardware and operating systems, and attached devices; include investigation, analysis, recommendation, configuration, installation, and testing of new network hardware and software. Provide direct support in the day-to-day operations on network hardware and operating systems, including the evaluation of system utilization, monitoring response time and primary support for detection and correction of operational problems using knowledge of hardware and software installation and maintenance in a PC/LAN_WAN environment. Maintain network infrastructure standards including network communication protocols such as TCP Transport Control Protocol/Internet Protocol (TCP/IP).</p>	<p>Minimum of 5 Years of relevant Experience BSc or Equivalent Years of Work Experience</p>

<p>Principal Facility Engineer</p>	<p>Control, plan and direct all aspects of building operations. Assists in developing & monitoring assigned department budget and risk management efforts directly supporting Enterprise infrastructure and infostructure IT goals and projects. Can include tasks associated with receiving, distributing, or shipping of materials. Coordinate on-site emergencies. Must possess strategic planning skills and have a thorough understanding of internal & external compliance policies. Accurately completes paperwork or system transactions applicable to function, such as documentation of material movement (i.e., Receipt, Shop Order, and Packing Lists). Ability to organize, plan & schedule work with minimal supervision.</p>	<p>Minimum of 5 Years of relevant Experience</p> <p>BSc or Equivalent Years of Work Experience</p>
<p>Application Engineer Level I</p>	<p>Analyze functional business applications and design specifications for functional activities. Translate detailed design into application systems.</p>	<p>Minimum of 2 Years of relevant Experience BSc or Equivalent Years of Work Experience</p>
<p>Application Engineer Level II</p>	<p>Analyze and study complex system requirements. Design software tools and subsystems to support software reuse and domain analyses and manages their implementation. Manage software development and estimate software development costs and schedule.</p>	<p>Minimum of 5 Years of relevant Experience</p> <p>BSc or Equivalent Years of Work Experience</p>
<p>Biostatistician</p>	<p>Specialize in the application of statistics and/or computer technology to biological studies applying the use of statistical software packages such as SAS, BMDP, SPSS, or PL/1.</p>	<p>Minimum of 5 Years of relevant Experience BSc or Equivalent Years of Work Experience</p>
<p>Web Designer</p>	<p>Provide support in upgrading, maintaining and creating content for Agency web-site under the guidance of Web Project Manager. Provide day-to- day site design and creation.</p>	<p>Minimum of 2 Years of relevant Experience BSc or Equivalent Years of Work Experience</p>
<p>Test Engineer</p>	<p>Evaluate, recommend, and implement automated test tools and strategies. Design, implement, and conduct test and evaluation procedures to ensure system requirements are met. Develop, maintain, and upgrade automated test scripts and architectures for application products. Write, implement, and report status for system test cases for testing. Analyze test cases and provide regular progress reports. Serve as subject matter specialist providing testing know-how for the support of user requirements of complex to highly complex software/hardware applications. Direct and/or participate in all phases of risk management assessments and software/hardware development with emphasis on analysis of user requirements, test design and test tools selection.</p>	<p>Minimum of 2 Years of relevant Experience</p> <p>BSc or Equivalent Years of Work Experience</p>

<p>System Engineer</p>	<p>Control, plan and direct all aspects of configuration, installation, operation and testing of network hardware and software. Identify and analyze advancements in application development concepts, techniques and tools. Coordinate and/or perform additions and changes to network hardware and operating systems, and attached devices; includes investigation, analysis, recommendation, configuration, installation, and testing of new network hardware and software.</p> <p>Provide direct support in the day-to-day operations on network hardware and operating systems, including the evaluation of system utilization, monitoring response time and primary support for detection and correction of operational problems. Troubleshoot at the physical level of the network, working with network measurement hardware and software, as well as physical checking and testing of hardware devices at the logical level working with communication protocols. Provide technical consultation, training and support to IT staff as designated by the government.</p>	<p>Minimum of 2 Years of relevant Experience</p> <p>BSc or Equivalent Years of Work Experience</p>
<p>Configuration Manager</p>	<p>Control, plan and direct all aspects of the change process. Responsible for effectively tracking, logging, categorizing, and maintaining changes made against the accepted baseline(s) standards. Provides daily support and direction to staff as to change status requirements, deadlines, and problems.</p>	<p>Minimum of 2 Years of relevant Experience</p> <p>BSc or Equivalent Years of Work Experience</p>
<p>Release Manager</p>	<p>Control, plan and direct all aspects of planned software updates, ensuring that only approved and validated changes are introduced. General knowledge of every aspect of the software development process, various applicable operating systems and software application or platforms, as well as various business functions and perspectives.</p>	<p>Minimum of 2 Years of relevant Experience</p> <p>BSc or Equivalent Years of Work Experience</p>

<p>Business Analyst</p>	<p>Analyze, assess, plan, design, and implement operational and functional baselines. Create conceptual business models to identify relevant changes needed. Assist in applying common best practices for the industry to the customer using a knowledge base to create conceptual business models and to identify relevant issues and considerations in selecting application software packages. Assess the operational and functional baseline of an organization and its organizational components, and help to define the direction and strategy for an engagement while ensuring the organizational needs are being addressed. Identify information technology inadequacies and/or deficiencies that affect the functional area’s ability to support/meet organizational goals. Support the development of functional area strategies for enhanced IT.</p>	<p>Minimum of 2 Years of relevant Experience</p> <p>BSc or Equivalent Years of Work Experience</p>
<p>Program Analyst</p>	<p>Provide analytical consultative services required to administer programs throughout all phases of business requirements analysis, software design, system and performance testing, and implementation. Analyze and review budget, schedule, and other program resources. Identify resource shortfalls and make corrective recommendations. Participate in analysis sessions to provide program requirements. Review the business and system, software and system integration requirements to ensure the requirements meet the program needs. Consider alternatives and develop recommendations. Identify, communicate and resolve risks. Identify and resolve issues to eliminate or mitigate the occurrence of consequences that may impact the success of the project. Research and analyze resource material. Monitor system tests; reviews test results; identify project issues.</p>	<p>Minimum of 2 Years of relevant Experience</p> <p>BSc or Equivalent Years of Work Experience</p>
<p>Data Quality Analyst</p>	<p>Evaluate and define, clarity, conciseness, and technical correctness of proposed data element changes. Provide technical and administrative direction for personnel performing software development tasks, including the review of work products for correctness, adherence to the design concept and to user standards, review of program documentation to assure government standards/requirements are adhered to, and for progress in accordance with schedules.</p>	<p>Minimum of 2 Years of relevant Experience</p> <p>BSc or Equivalent Years of Work Experience</p>

<p>Programmer</p>	<p>Efficiently and effectively analyze, test and develop programs and program changes. Create and/or maintain operating systems, communications software, data base packages, compilers, assemblers, and utility programs. Modify existing software as well as create special- purpose software to ensure efficiency and integrity between systems and applications.</p>	<p>Minimum of 2 Years of relevant Experience</p> <p>BSc or Equivalent Years of Work Experience</p>
<p>ETL Specialist</p>	<p>Utilize ETL tool by using extract, transform, load rules or tables to combine or convert data from one database format or type to another. The ETL developer is responsible for designing and creating the data warehouse and all related extraction. Knowledge of data modeling. Developers need to be able to read, analyze and digest what a business wants to accomplish with its data, and design the best possible ETL process around those goals.</p>	<p>Minimum of 2 Years of relevant Experience</p> <p>BSc or Equivalent Years of Work Experience</p>
<p>Technical Writer</p>	<p>Write and/or edit technical documents, including reports, user manuals, briefings and presentations, functional descriptions, system specifications, guidelines, and other project deliverables to meet contract requirements. Develop outlines and drafts for review and approval by technical specialists and project management ensuring that final documents meet applicable contract requirements and regulations. Research and gather technical and background information for inclusion in project documentation and deliverables. Consult relevant information sources, including library resources, technical and financial documents, and client and project personnel, to obtain background information, and verify pertinent guidelines and regulations governing project deliverables.</p>	<p>Minimum of 2 Years of relevant Experience</p> <p>BSc or Equivalent Years of Work Experience</p>
<p>Data Modeler</p>	<p>Develop and implement advanced data management systems designed, or redesigned, to utilize new technology. Develop, code, test, and maintain database programs. Manages the flow of information between departments through the use of relational databases. Develop, code, test, and maintain database programs. Maintains data integrity by working to eliminate redundancy. Stays informed of the ways the organization uses its data.</p>	<p>Minimum of 2 Years of relevant Experience</p> <p>BSc or Equivalent Years of Work Experience</p>

<p>DBA</p>	<p>Analyze coordinate and maintain information databases. Develop and enforce CMS database standards, guidelines and operational policies and procedures, Review physical structures, Review performance, maintenance and utilities associated with each structure (i.e., REORGS, LOAD, UNLOADS), Review necessary storage media, Review SQL performance and Tuning, reviewing application's access to the database structures, Review backup & recovery strategies, Review, where required, the purge/archive criteria, Monitoring database/subsystem performance issues, Review Migration Plans.</p>	<p>Minimum of 2 Years of relevant Experience</p> <p>BSc or Equivalent Years of Work Experience</p>
<p>Subject Matter Expert Level II</p>	<p>Analyze user needs to determine functional requirements and define problems and develop plans and requirements in the subject matter area for moderately complex to complex systems related to information systems architecture, networking; telecommunications, automation, communications protocols, risk management/electronic analysis, software, lifecycle management, software development methodologies, and modeling and simulation. Perform functional allocation to identify required tasks and their interrelationships. Identify resources required for each task.</p>	<p>Minimum of 5 Years of relevant Experience</p> <p>BSc or Equivalent Years of Work Experience</p>
<p>System Administrator Level I</p>	<p>Assist with the daily activities of configuration and operation of systems which may be mainframe, mini, or client/server based. Assist with the optimizing of system operation and resource utilization, and perform system capacity analysis and planning. Provide assistance to users in accessing and using business systems. Commensurate experience and education.</p>	<p>Minimum of 2 Years of relevant Experience</p> <p>BSc or Equivalent Years of Work Experience</p>
<p>System Administrator Level II</p>	<p>Perform the daily activities of configuration and operation of systems which may be mainframe, mini, or client/server based. Perform the optimizing of system operation and resource utilization, and perform system capacity analysis and planning. Provide assistance to users in accessing and using business systems. Commensurate experience and education.</p>	<p>Minimum of 5 Years of relevant Experience</p> <p>BSc or Equivalent Years of Work Experience</p>
<p>System Administrator Level III</p>	<p>Supervise and manage the daily activities of configuration and operation of systems which may be mainframe, mini, or client/server based. Plan and monitor the optimizing of system operation and resource utilization, and perform systems capacity analysis and planning. Plan and</p>	<p>Minimum of 7 Years of relevant Experience</p> <p>BSc or Equivalent Years of Work Experience</p>

	monitor assistance to users in accessing and using business systems. Commensurate experience and education.	
Public Health Analyst	Oversee and develop data management systems, including computer programs to monitor data quality, such as SAS, MS ACCESS, MS Excel, etc. Analyze data for reports, presentations and publications; assist in the review of study data for data quality; organize study files, including data and correspondence files using common word processing software; perform scientific, medical and research literature searches and prepare slides for scientific presentations.	Minimum of 5 Years of relevant Experience BSc or Equivalent Years of Work Experience
Quality Assurance Specialist	Develop and implement quality control methodologies to ensure compliance with quality assurance standards, guidelines, and procedures in a large computer-based organization. Develop and define major and minor characteristics of quality including quality metrics and scoring parameters and determines requisite quality control resources for an actual task order.	Minimum of 2 Years of relevant Experience BSc or Equivalent Years of Work Experience
Network Administrator	Support the installation, implementation, troubleshooting, and maintenance of agency wide- area networks (WANs) and local-area networks (LANs). Assist in designing and managing the WAN infrastructure and any processes related to the WAN. Provide Production Support of the Network, including: day-to-day operations, monitoring and problem resolution client Networks. Provide second level problem identification, diagnosis and resolution of problems. Support the dispatch of circuit and hardware vendors involved in the resolution process. Support the escalation and communication of status to agency management and internal customers. A working knowledge is desirable in various software systems and architectures, communications protocols: and network hardware devices.	Minimum of 1 Year of relevant Experience BSc or Equivalent Years of Work Experience

<p>Help Desk Specialist</p>	<p>Provide phone, email, web, and in-person support to users in the areas of e-mail, directories, computer operating systems, desktop applications for all types of computer systems, and applications developed or deployed under this contract. Serves as the first point of contact for troubleshooting hardware/software, all types of computer systems (PC and Mac), and printer problems.</p>	<p>Minimum of 2 Years of relevant Experience High school Diploma</p>
<p>Data Standardization Specialist</p>	<p>Provide technical support in the evaluation of prime object names, data elements, and other objects. Evaluate proposed objects and their attributes. Ensure that proposed object definitions are clear, concise, technically correct, and that they represent singular concepts. Ensure that the values of object attributes and domains are accurate and correct. Ensure that the proposed objects are consistent with data and process models.</p>	<p>Minimum of 2 Years of relevant Experience BSc or Equivalent Years of Work Experience</p>
<p>Data Warehousing Administrator</p>	<p>Coordinate the data administration technical function for both data warehouse development and maintenance. Facilitate change control, problem management, and communication among data architects, programmers, analysts, and engineers. Establish and enforce processes to ensure a consistent, well managed, and well integrated data warehouse infrastructure.</p>	<p>Minimum of 2 Years of relevant Experience BSc or Equivalent Years of Work Experience</p>
<p>Data Warehouse Programmer</p>	<p>Provide product support and maintenance of the data warehouse. Perform data warehouse design and construction. Prepare/implement data verification and testing methods for the data warehouse.</p>	<p>Minimum of 2 Years of relevant Experience BSc or Equivalent Years of Work Experience</p>
<p>Informatics Specialist/Bioinformatician</p>	<p>Provide high level expertise in the application of technology to areas of interest to government health organizations including Medical Informatics or Public Health Informatics; statistics, bio-statistics, mathematics; specific tools and data resources relevant to the federal health mission including SAS, Epi Info, etc.; applying sound quantitative data and methods to support deployment of resources for massive public health surveillance, prevention and intervention campaigns and related health activities.</p>	<p>Minimum of 2 Years of relevant Experience BSc or Equivalent Years of Work Experience</p>



Trillion ERP Venturetech, LLC Five-Year Pricing Revised 1/18/2020 BES

SIN(s) PROPOSED	SERVICE PROPOSED (e.g. Job Title/Task)	Year 1	Year 2	Year 3	Year 4	Year 5
54151S	Application Engineer Level I	\$ 88.62	\$ 90.57	\$ 92.56	\$ 94.59	\$ 96.68
54151S	Application Engineer Level II	\$ 107.76	\$ 110.13	\$ 112.55	\$ 115.03	\$ 117.56
54151S	Business Analyst	\$ 126.56	\$ 129.34	\$ 132.19	\$ 135.10	\$ 138.07
54151S	Configuration Manager	\$ 113.08	\$ 115.57	\$ 118.11	\$ 120.71	\$ 123.36
54151S	Data Modeler	\$ 105.17	\$ 107.49	\$ 109.85	\$ 112.27	\$ 114.74
54151S	Data Quality Analyst	\$ 105.17	\$ 107.49	\$ 109.85	\$ 112.27	\$ 114.74
54151S	Data Standardization Specialist	\$ 85.05	\$ 86.92	\$ 88.83	\$ 90.79	\$ 92.78
54151S	Data Warehouse Programmer	\$ 88.71	\$ 90.66	\$ 92.66	\$ 94.69	\$ 96.78
54151S	Data Warehousing Administrator	\$ 91.40	\$ 93.41	\$ 95.46	\$ 97.56	\$ 99.71
54151S	DBA	\$ 130.49	\$ 133.36	\$ 136.29	\$ 139.29	\$ 142.35
54151S	ETL Specialist	\$ 130.57	\$ 133.44	\$ 136.38	\$ 139.38	\$ 142.45
54151S	Help Desk Specialist	\$ 46.84	\$ 47.87	\$ 48.92	\$ 50.00	\$ 51.10
54151S	Network Administrator	\$ 85.20	\$ 87.08	\$ 88.99	\$ 90.95	\$ 92.95
54151S	Principal Architect	\$ 170.49	\$ 174.24	\$ 178.07	\$ 181.99	\$ 185.99
54151S	Principal Facility Engineer	\$ 98.55	\$ 100.72	\$ 102.94	\$ 105.20	\$ 107.52
54151S	Principal System Engineer	\$ 181.49	\$ 185.48	\$ 189.56	\$ 193.73	\$ 197.99
54151S	Program Analyst	\$ 97.88	\$ 100.03	\$ 102.23	\$ 104.48	\$ 106.78
54151S	Programmer	\$ 126.32	\$ 129.09	\$ 131.93	\$ 134.84	\$ 137.80
54151S	Project Manager	\$ 141.36	\$ 144.47	\$ 147.65	\$ 150.90	\$ 154.22
54151S	Quality Assurance Specialist	\$ 98.72	\$ 100.89	\$ 103.11	\$ 105.38	\$ 107.70
54151S	Release Manager	\$ 96.33	\$ 98.45	\$ 100.61	\$ 102.83	\$ 105.09
54151S	Security Manager	\$ 153.57	\$ 156.95	\$ 160.40	\$ 163.93	\$ 167.53
54151S	Subject Matter Expert Level II	\$ 194.88	\$ 199.17	\$ 203.55	\$ 208.03	\$ 212.60
54151S	System Administrator Level I	\$ 79.51	\$ 81.26	\$ 83.05	\$ 84.88	\$ 86.75
54151S	System Administrator Level II	\$ 90.29	\$ 92.27	\$ 94.30	\$ 96.38	\$ 98.50
54151S	System Administrator Level III	\$ 96.08	\$ 98.19	\$ 100.35	\$ 102.56	\$ 104.82
54151S	System Engineer	\$ 136.58	\$ 139.58	\$ 142.66	\$ 145.79	\$ 149.00
54151S	Technical Writer	\$ 101.83	\$ 104.07	\$ 106.36	\$ 108.70	\$ 111.09
54151S	Test Engineer	\$ 80.41	\$ 82.18	\$ 83.99	\$ 85.84	\$ 87.73
54151S	Web Designer	\$ 89.54	\$ 91.51	\$ 93.53	\$ 95.58	\$ 97.69
54151HEAL	Application Engineer Level I	\$ 88.62	\$ 90.57	\$ 92.56	\$ 94.59	\$ 96.68
54151HEAL	Application Engineer Level II	\$ 107.76	\$ 110.13	\$ 112.55	\$ 115.03	\$ 117.56
54151HEAL	Biostatistician	\$ 80.04	\$ 81.80	\$ 83.60	\$ 85.44	\$ 87.32
54151HEAL	Business Analyst	\$ 126.56	\$ 129.34	\$ 132.19	\$ 135.10	\$ 138.07
54151HEAL	Configuration Manager	\$ 113.08	\$ 115.57	\$ 118.11	\$ 120.71	\$ 123.36



54151HEAL	Data Modeler	\$ 105.17	\$ 107.49	\$ 109.85	\$ 112.27	\$ 114.74
54151HEAL	Data Quality Analyst	\$ 105.17	\$ 107.49	\$ 109.85	\$ 112.27	\$ 114.74
54151HEAL	Data Standardization Specialist	\$ 85.05	\$ 86.92	\$ 88.83	\$ 90.79	\$ 92.78
54151HEAL	Data Warehouse Programmer	\$ 88.71	\$ 90.66	\$ 92.66	\$ 94.69	\$ 96.78
54151HEAL	Data Warehousing Administrator	\$ 91.40	\$ 93.41	\$ 95.46	\$ 97.56	\$ 99.71
54151HEAL	DBA	\$ 130.49	\$ 133.36	\$ 136.29	\$ 139.29	\$ 142.35
54151HEAL	ETL Specialist	\$ 130.57	\$ 133.44	\$ 136.38	\$ 139.38	\$ 142.45
54151HEAL	Help Desk Specialist	\$ 46.84	\$ 47.87	\$ 48.92	\$ 50.00	\$ 51.10
54151HEAL	Informatics Specialist/Bioinformatician	\$ 78.95	\$ 80.69	\$ 82.46	\$ 84.27	\$ 86.13
54151HEAL	Network Administrator	\$ 85.20	\$ 87.08	\$ 88.99	\$ 90.95	\$ 92.95
54151HEAL	Principal Architect	\$ 170.49	\$ 174.24	\$ 178.07	\$ 181.99	\$ 185.99
54151HEAL	Principal Facility Engineer	\$ 98.55	\$ 100.72	\$ 102.94	\$ 105.20	\$ 107.52
54151HEAL	Principal System Engineer	\$ 181.49	\$ 185.48	\$ 189.56	\$ 193.73	\$ 197.99
54151HEAL	Program Analyst	\$ 97.88	\$ 100.03	\$ 102.23	\$ 104.48	\$ 106.78
54151HEAL	Programmer	\$ 126.32	\$ 129.09	\$ 131.93	\$ 134.84	\$ 137.80
54151HEAL	Project Manager	\$ 141.36	\$ 144.47	\$ 147.65	\$ 150.90	\$ 154.22
54151HEAL	Public Health Analyst	\$ 79.12	\$ 80.86	\$ 82.63	\$ 84.45	\$ 86.31
54151HEAL	Quality Assurance Specialist	\$ 98.72	\$ 100.89	\$ 103.11	\$ 105.38	\$ 107.70
54151HEAL	Release Manager	\$ 96.33	\$ 98.45	\$ 100.61	\$ 102.83	\$ 105.09
54151HEAL	Security Manager	\$ 153.57	\$ 156.95	\$ 160.40	\$ 163.93	\$ 167.53
54151HEAL	Subject Matter Expert Level II	\$ 194.88	\$ 199.17	\$ 203.55	\$ 208.03	\$ 212.60
54151HEAL	System Administrator Level I	\$ 79.51	\$ 81.26	\$ 83.05	\$ 84.88	\$ 86.75
54151HEAL	System Administrator Level II	\$ 90.29	\$ 92.27	\$ 94.30	\$ 96.38	\$ 98.50
54151HEAL	System Administrator Level III	\$ 96.08	\$ 98.19	\$ 100.35	\$ 102.56	\$ 104.82
54151HEAL	System Engineer	\$ 136.58	\$ 139.58	\$ 142.66	\$ 145.79	\$ 149.00
54151HEAL	Technical Writer	\$ 101.83	\$ 104.07	\$ 106.36	\$ 108.70	\$ 111.09
54151HEAL	Test Engineer	\$ 80.41	\$ 82.18	\$ 83.99	\$ 85.84	\$ 87.73
54151HEAL	Web Designer	\$ 89.54	\$ 91.51	\$ 93.53	\$ 95.58	\$ 97.69



USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

Trillion ERP Venturetech, LLC provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To ensure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact:

Manny Bravo, Vice President, Contracts & Compliance

Telephone: (407) 342-7673 e-Mail: MBravo@erpinternational.com



**BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE**

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s)_____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

Ordering Activity Date

Contractor Date

BPA NUMBER_____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s)_____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER

*SPECIAL BPA DISCOUNT/PRICE

(2) Delivery:



DESTINATION

DELIVERY SCHEDULES / DATES

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be_____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on_____or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE

POINT OF CONTACT

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor’s invoice, the provisions of this BPA will take precedence.



BASIC GUIDELINES FOR USING "CONTRACTOR TEAM ARRANGEMENTS"

Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
 - Federal Supply Schedule Contractors may individually meet the customer needs, or -
 - Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.
-
- Customers make a best value selection.